

JOHN PANCOTT GYMNASTICS CENTER

2011 – 2012 POLICIES AND PROCEDURES

Gymnastics is one of the most fundamental and exciting of all physical activities. Basic gymnastic skills develop attributes that are perfect stepping stones for other sports and activities. Through proper instruction, children show progress in many key developmental areas – strength, flexibility, body awareness, coordination, confidence, creativity and fun. Our purpose is to provide a happy and safe learning experience for children of all abilities in fundamental movement and basic gymnastics. We help children experience mental acuity as well as physical aptitude.

CLASS SESSION DATES

September 5 – October 29
October 31 – December 24
January 2 - February 25
February 27 – April 21
April 23 – June 16

HOLIDAY CLOSING DATES

Monday, September 5 – Labor Day
Thurs. - Fri., November 24 & 25 – Thanksgiving
December 24 – January 1 - Winter Break
Monday, May 28 – Memorial Day

REGISTRATION

To register for a class, complete the Registration Form, and return it with your Membership Fee of \$25 per student. No registrations will be taken over the phone. Register early. Class size will be limited. You can assume you are in the class of your choice. We will only call you if your desired class is full.

TUITION PAYMENTS

Tuition bills will be E- mailed or mailed on the sixth week of the eight-week Session. If tuition is not paid by the eighth week, the computer will automatically drop your child from the class.

NO REFUNDS OR CREDIT ONCE THE SESSION HAS BEGUN – STRICTLY ENFORCED! We accept cash or check – NO CREDIT CARDS.

HOLIDAYS

We observe all National Holidays. Classes falling on those days are to be made up in the Session in which they fall. Holiday misses do not count toward your make-up Session.

LATE CHARGE – RETURNED CHECKS

Payments not received by the first week of the Session will be charged a \$25 late fee. A \$25 fee will be charged for returned checks for whatever reason. If you are billed a late or returned check fee, these fees must be included with your payment.

MAKE-UP POLICY

You are allowed ONE Make-up during an eight-week Session. Make-ups must be scheduled with the office – No “drop-ins” will be allowed.

MISSED CLASSES CANNOT BE USED TO DISCOUNT TUITION.

ATTIRE

Girls: Leotard or shorts and a t-shirt and bare feet. Long hair should be pulled back. No jewelry. Boys: Shorts and a t-shirt.

PARENT RESPONSIBILITIES

Parents and children who arrive at the gym early are to remain in the lobby until the beginning of class. Children are not to run around, and cannot be in the gym until the class begins. Siblings not enrolled in the class are to remain with the parents in the lobby.

PARENT OBSERVATION WEEK

PARENTS ARE ONLY ALLOWED IN THE GYM DURING OBSERVATION WEEK. THIS IS HELD THE LAST WEEK OF EVERY SESSION. NO MAKE-UPS THIS WEEK.

INCLEMENT WEATHER

Call the gym at 610/647-9847 for updated information left on our voice mail.

BIRTHDAY PARTIES: A fun way to celebrate your Child’s birthday. Parties are scheduled on weekends. Please call for details.

OPEN-GYM: Held on Sundays from 1:00 – 3:00PM. **COST: \$10**

Ages 7 – 22 years. Each participant **MUST** have a signed release form on file. Check **with** the staff at the front desk.